

SUBJECT: Press release providing information to Clatskanie residents regarding notification and services provided by the Columbia County Sheriff's Office effective November 1, 2016.

*To the Residents of the City of Clatskanie and Columbia County,*

*Changes in past practice and procedures need to be clearly communicated to all citizens as quickly and thoroughly as possible with the transition from the police department to the Columbia County Sheriff's Office. This is to alleviate, as much as possible, the development of anxiety or frustration that may occur when the "old way" no longer works or you are speaking with someone you are not familiar with.*

*As the Interim Chief of Police, I want to ensure as much information is delivered in a timely and clear manner regarding the imminent changes to how to access law enforcement services after the transition of policing duties from the Clatskanie Police Department to the Columbia County Sheriff's Office on November 1, 2016. Many of these procedures or services have actually been in place for some time so it is critical we all understand how to continue to access them ourselves or for others in need.*

#### **EMERGENCIES:**

*Life threatening, imminent danger, medical emergencies, assaultive and threatening behavior, crimes in progress, suspects still at the location, thefts in progress, destruction of evidence, motor vehicle accidents (injury/severe property damage), domestic violence, violations of restraining orders, etc. This is not an inclusive list.*

#### **ACTION:**

*Immediately call 911 and provide all available information and details possible. The call for service will be prioritized by the Columbia County Communications 911 Center dispatcher and assigned to the nearest available unit(s) for response. Remember your and other's safety is important. **DO NOT CALL THE CLATSKANIE POLICE DEPARTMENT MAIN NUMBER.***

## NON-EMERGENCY AND ALL OTHER CALLS FOR SERVICE:

*These would be classified as “cold” calls which include most property crimes such as thefts, burglaries, identify theft, forgeries, harassment, menacing, criminal mischief, etc. Generally the act has taken place, the suspects have fled or are unknown, or there are no other tangible leads at the time. Other categories include juvenile issues, traffic problems, and neighborhood livability concerns. **THESE INCIDENTS DO NEED TO BE REPORTED.***

**ACTION:** Call the Columbia County Communications 911 Center **NON-EMERGENCY** phone number at **503-397-1521 or 800-696-7795**. **If you call the police department phone number you will also enter the Sheriff’s Office phone system. If you have concerns or questions about an incident already reported to law enforcement, you may leave a message at 503-366-4698.**

*This ensures your call for service will be entered into the CAD system and dispatched to an available Deputy. These calls are prioritized and assigned to deputies based on the immediacy and type of call.*

## GENERAL PUBLIC INQUIRIES AND SERVICES:

You are encouraged to access the Sheriff’s Office website at:

[www.co.columbia.or.us/sheriff](http://www.co.columbia.or.us/sheriff) for a menu of services offered to citizens. These include:

- *Fingerprinting*
- *Concealed handgun licenses*
- *Sex offender registration*
- *Public records requests*
- *DMV Accident Report forms*
- *Brochures and crime prevention literature*
- *Dog licenses*

*If you do not have access to a computer you can also call the main office number at 503-366-4611 and request assistance. **Please remember, the police department will not be staffed for “walk-in” reports or services and will be utilized as a substation for the deputies assigned to the City of Clatskanie for report writing, interviews, case follow up and community events.***

*The City of Clatskanie will continue to administer the Salvation Army Emergency Services program for individuals or families in need of emergency assistance. This program provides one (1) time limited funds and/or services based upon established criteria funded by the Salvation Army and administered by the City. Salvation Army vouchers are available at City Hall during regular business hours.*

*Please try to be patient and understand that with any change or new program there will be challenges, opportunities and occasional frustration. Be confident that you will receive a professional law enforcement response whenever you have the need.*