

**COLUMBIA COUNTY SHERIFF  
MEMORANDUM**

**APPROVED  
AS PRESENTED  
05.12.2015**

**Date:** April 17, 2015  
**To:** Sheriff Jeff Dickerson  
**From:** Millie Wagner, Sheriff's Office Administrator  
**SUBJECT:** **JOCAC MEETING – MINUTES FOR 04/14/2015 MEETING**

**Attendees:**

Committee Members:  
Dick Lager, Chair  
Garrett Lines, Vice-chair  
Greg Hinkleman  
Jamie Maygra  
Dennis Kenna  
Rita Bernhard  
Harvey Bilton  
Jeff Auxier

Columbia County:  
Henry Heimuller, Board of County Commissioners

Columbia County Sheriff's Office:  
Sheriff Jeff Dickerson  
Captain Tony Weaver – Jail Commander  
Millie Wagner – Sheriff's Office Administrator

Meeting location: Columbia County Justice Center, 901 Port Avenue, Saint Helens, Oregon.

Meeting called to order at 7:00 PM by Committee Chair, Dick Lager.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

Review of the minutes from previous meetings. Two corrections were made and minutes then were approved as corrected.

**NEW BUSINESS**

Presentations:

Sheriff's Update on the 2016 FY Budget and Hiring Update

- The Budget Meeting has been set for April 28. The Sheriff's presentation is scheduled for 4:05 PM.
- Another Corrections Deputy was hired and will start on April 18.
- Sergeant's candidates have been identified.
- There are still another 5 – 6 positions to hire.
- CCSO is still competing with Multnomah, Clackamas and Washington Counties for candidates.
  - ◆ The Sheriff stated that working in our Jail has intangible benefits, however.

- Control Technicians: temporary Control Technicians are currently in place and we are still trying to fill positions there as well.

Sheriff's Report on Budget Comparisons With/Without USM Inmates

- The Sheriff provided a handout and it was reviewed.

Jail Commander Report on the OSSA Jail Inspection

- The results of the OSSA and DOC inspections were reviewed.
  - ◆ We were 100% compliant with the DOC inspection
- Points of non-compliance from the OSSA inspection were discussed.
  - ◆ Kiosks for inmate services were discussed.

Sheriff's Report on Updated Jail Capacity Numbers

- Updated Jail capacity numbers were reviewed.
  - ◆ Still matrixing some, but not nearly as many as when there were only 25 local inmates

Sheriff's Suggestion on Possible Polling or Residents

- The Sheriff thought this might be beneficial and might be something that the Committee might want to look into.
- Commissioner Heimuller suggested a newsletter similar to what C-Com does in order to get the information out about what's been happening since the levy.
- Committee member Bernhard suggested a post card, stating that it would be less costly to produce and mail and might be more likely to be read.

Discussion: Budget Committee Meeting is April 28/Sheriff Presentation at 4:05 PM

- Q3 budget information was discussed.
  - ◆ Vice-chair Lines asked what the expectation for the 4<sup>th</sup> quarter was.
    - The Sheriff stated that he will find out and email the committee
- Line Items for Administrative Allocation and Contingency were defined.
- The Budget Meeting on 4/28 was discussed.
  - ◆ Committee Chair Lager and Vice-chair Lines will attend
    - Committee member Hinkleman stated that it should be publicly mentioned that the committee does exist and that what has been learned so far should be highlighted in the presentation.
    - Committee Chair Lager stated that he and the Vice-chair would collaborate on the presentation that they would make.

Committee Roundtable/Discussion for the Next Agenda

- Public communication
- Feedback on the presentation to the Budget Committee
- Follow-up on Polling, including a quote on the cost

Set the Next Meeting

The next meeting will be on May 12, 2015 at 7:00 PM. The location will remain the same.

At 8:10 PM, Committee Chair Dick Lager asked for a motion to adjourn the meeting. Committee member Hinkleman made the motion and it was seconded by committee member Kenna; the motion carried. The meeting adjourned at 8:11 PM.

Respectfully submitted by Millie Wagner, Sheriff's Office Administrator, Columbia County Sheriff's Office