



**ANIMAL CONTROL DIVISION**  
2084 Oregon Street  
St. Helens, Oregon 97051  
Phone: (503) 397-3935 Fax: (503) 366-3990

**KENNEL INSPECTION REPORT**

Date; \_\_\_\_\_ Time: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Kennel name : \_\_\_\_\_ Operator: \_\_\_\_\_

Address: \_\_\_\_\_

Facilities: 603-015-0040 / 0045 / 0050

- (1) Structural strength of facilities for housing pet animals shall be sound, in good repair to prevent injuries, contain the animal, and prevent the entrance of other animals.
  
- (2) Electric power and a potable water supply shall be available. Lighting, artificial and natural, shall be of good quality and well distributed.
  
- (3) Isolation – Facilities must be available for the isolation and treatment of pet animals suspected of harboring communicable diseases.
  
- (4) Storage – Facilities shall be provided for the storage of equipment and to protect food and bedding against vermin infestation and contamination.

- (5) Waste Disposal: Provision for the removal and disposal of excreta, bedding, dead animals, shall be made. Disposal facilities shall be constructed and operated in such manner as to minimize disease hazards, offensive odors, and vermin infestation.
  
- (5A) Waste Disposal: Service by franchised solid waste hauler, on site approved septic system or adequate receipts to demonstrate self disposal of waste.
  
- (6) Facilities for wash rooms: Basins and sinks shall be provided for cleanliness of caretakers, and sanitization of feeding utensils.
  
- (7) Ventilation: Provisions and facilities for adequate ventilation to insure the exhausting of stale air, excess humidity, and kennel odors, shall be made and maintained.
  
- (8) Shall offer shade against sun, shelter against rain, snow, and wind; sufficient protection for pet animals against cold and inclement weather, and adequate drainage to eliminate excessive water in the runs. Adequate space should be allowed in outside houses and cages to permit the animal to stand, turn around, and lie down, without obstructing freedom of movement.
  
- (9) Pet animals shall be fed a food that is palatable, wholesome, and meets minimal daily nutritional requirements. Ground or kennel surface feeding is not permitted. Feed pans and receptacles shall be washed and sanitized after each feeding. Self feeders will be cleaned and sanitized as often as necessary to prevent molding or deterioration of the contents.
  
- (10) Fresh potable water will be offered at least twice daily and more often is weather conditions warrant. More water is required in hot weather.

- (11) Sanitation: Excreta will be removed from runs, cages, pens, daily and more often if necessary. Runs and enclosures will be sanitized once weekly by cleaning and using a safe and effective disinfectant and changing soil or litter as often as it becomes soiled. Premises will be kept clean and free from trash and facilities will be maintained in good order to prevent injury to animals and offer them proper protection against inclement weather.
  
- (12) Sick animals. Pet animals that are quarantined or under treatment for communicable diseases shall be isolated in such place that healthy animals are not exposed.
  
- (13) Importation : Check to see if any animals transported into state from another state.  
Check for health permit and vaccination records each animal.  
ORS 596.341 Examination /permit req for entry  
603-011-0255 Permit required for importation  
603-011-0370 Importation of dogs and cats.

#### **ADDITIONAL REQUIREMENTS.**

##### **A. Records 603-015-0060**

- (14) All dogs housed in the kennels must have on-site proof of current rabies vaccinations upon reaching six months of age.
  
- (15) A record of each sale shall be maintained by the owner or operator of each boarding kennel, commercial kennel, or pet shop, animal pound, or animal shelter, for a minimum period of 12 months after date of sale or transfer of a pet animal and shall include date of sale, age, breed, indication of sex of animal sold, name and address of the purchaser, source, and breeder.
  
- (16) If records of prophylactic medication are used in advertizing or are furnished the purchaser or person acquiring a pet animal, specific information regarding type, amount, and date of prophylactic medication shall be kept by the owner or operator of each boarding kennel, commercial kennel, pet shop, animal pound, or animal shelter, and shall become a part of the sales record.

