

Park Host Interest Form

Columbia County Parks

1054 Oregon Street
 St Helens, Oregon 97051
 (503) 397-2353
 www.co.columbia.or.us

- Read and complete all sections of this form.
- Incomplete applications will not be accepted.
- Forms will only be accepted via mail.

AN EQUAL OPPORTUNITY EMPLOYER

Equal access to programs, services and employment is available to all persons. Those requiring reasonable accommodation to completed the Park Host Interest Form should notify a representative of the Human Resources Department at (503) 397-3874.

NAME AND ADDRESS

Last Name	First Name	Middle Initial
Mailing Address		
City	State	Zip

Desired Location: _____

Announcement Number: _____

Contact Phone Number: _____

List any other names used for work records _____

If necessary, best time to call you is _____ am pm

May we contact you at work? Yes No

If yes, work number and best time to call _____ am pm

Have you ever been employed here before? Yes No

If yes, give dates From _____ To _____

Are you legally eligible for employment in this country? Yes No

Date available for work..... _____

Are you able to meet the attendance requirements of this position? Yes No

Will you work overtime if required? Yes No

Have you ever been bonded? Yes No

SPACE BELOW FOR OFFICE USE ONLY - APPLICANTS CONTINUE ON NEXT PAGE

Received Date: _____ By: _____

Employment History

List your employment history starting with the most recent, including military experience. Explain any gaps in employment in comments section below. Attach additional sheets if necessary to fully explain duties or list employers which demonstrate the experience/background necessary to qualify for this position.

EMPLOYER	TELEPHONE	DATES EMPLOYED		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM MO/YR	TO MO/YR	
		HOURLY RATE/SALARY		
		STARTING		
		TYPE OF BUSINESS	JOB TITLE	
IMMEDIATE SUPERVISOR		HOURLY RATE/SALARY		
		FINAL		
REASON FOR LEAVING		\$	per	
		PART-TIME FULL-TIME		
		_____ HRS./WEEK		
EMPLOYER	TELEPHONE	DATES EMPLOYED		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM MO/YR	TO MO/YR	
		HOURLY RATE/SALARY		
		STARTING		
		TYPE OF BUSINESS	JOB TITLE	
IMMEDIATE SUPERVISOR		HOURLY RATE/SALARY		
		FINAL		
REASON FOR LEAVING		\$	per	
		PART-TIME FULL-TIME		
		_____ HRS./WEEK		
EMPLOYER	TELEPHONE	DATES EMPLOYED		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM MO/YR	TO MO/YR	
		HOURLY RATE/SALARY		
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		TYPE OF BUSINESS	JOB TITLE	
IMMEDIATE SUPERVISOR		HOURLY RATE/SALARY		
		FINAL		
REASON FOR LEAVING		\$	per	
		PART-TIME FULL-TIME		
		_____ HRS./WEEK		
EMPLOYER	TELEPHONE	DATES EMPLOYED		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM MO/YR	TO MO/YR	
		HOURLY RATE/SALARY		
		STARTING		
		TYPE OF BUSINESS	JOB TITLE	
IMMEDIATE SUPERVISOR		HOURLY RATE/SALARY		
		FINAL		
REASON FOR LEAVING		\$	per	
		PART-TIME FULL-TIME		
		_____ HRS./WEEK		

Employment History Continued

EMPLOYER	TELEPHONE	DATES EMPLOYED		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM MO/YR	TO MO/YR	
		HOURLY RATE/SALARY		
		STARTING		
TYPE OF BUSINESS	JOB TITLE	\$	per	
		HOURLY RATE/SALARY		
		FINAL		
IMMEDIATE SUPERVISOR	TITLE	\$	per	
REASON FOR LEAVING		PART-TIME FULL-TIME		
		_____ HRS./WEEK		

COMMENTS (including explanation of any gaps in employment)

Skills and Qualifications

Summarize any special training, skills, licenses, certificates and/or characteristics of yourself that may qualify you as being able to perform job-related functions for the position which you are applying.

Education Background

School	Years Attended (College Only)	Degree/Diploma	Major
High School Graduate	YES NO GED		

References

List name and telephone number of three business/work references who are not related to you.

Name	Telephone Number	Years Known