

COLUMBIA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

MINUTES

May 31, 2017

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif, together with Robin McIntyre, Assistant County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order and led the flag salute.

MINUTES:

Commissioner Magruder moved and Commissioner Tardif seconded to approve the minutes of May 10, 2017 Board meeting; May 17, 2017 Board meeting; and May 17, 2017 Staff meeting. The motion carried unanimously.

VISITOR COMMENTS:

Rory Hammond, 66350 Bishop Creek, Deer Island, OR: Rory is here today to comment on the publication of the Budget hearings in the newspaper, which was good to see. However, when he went to the "Calender of Event" on the county website, he didn't see either event listed. When looking at the Finance page, he could only find minutes from the 5.20.17 budget meeting.

Rory then gave some unofficial fun facts: 65% of the budget is under the control of the Board of Commissioners; 24% of budget is under the Sheriff; 35% is under Public Safety such as Sheriff, District Attorney and Justice of The Peace; 35% is under infrastructure such as Roads, Transit, Parks, Building. The County has increased employee head count by 7% last year and for good reason. He is here because he wants people to talk about the budget, to understand the budget, and to encourage public participation at Budget hearing at Hump's on June 6, 2017.

HEARING: SOLICIT INPUT ON SUPPLEMENTAL BUDGET FOR FY 2016-17:

This hearing was scheduled for 6.6.17 and therefore pulled from this agenda.

HEARING: EXEMPT CONTRACT FOR TRANSIT FACILITY:

This is the time set for the public hearing, "In the Matter of Exempting the Contract to Construct a New Transit Facility from Competitive Bidding and Approving an Alternative Contract Method".

Robin McIntyre gave some background on this matter, which addresses the contracting method for the construction of the new transit facility in Rainier. Under Oregon law public, improvement contracts must be procured under the competitive bidding process, unless it is exempted by the local contracting Board. Oregon law does give the opportunity to approve alternate contracting methods. Casey Garrett, General Service Director, has recommended that these construction services be procured through a formal procurement process. The request for a proposal process, is not based strictly on the lowest price, but multiple other factors that are defined in the formal procurement. As part of the process he has to prepare findings that the alternative contracting will not encourage favoritism, and will likely result in substantial cost savings, these findings will have to be available for public comment at a public hearing.

Commissioner Heimuller stated that he has read through this and it was also discussed a couple weeks ago at the Board meeting. The bottom line is by going through this particular method we are able to shave dollars off the total cost of the project.

Casey agreed and feels confident with this option. The big benefit will allow us more control to make sure we get the right contractor involved with us on this project. Findings are spelled out in the prepared resolution. He has received no objections to this in the public process.

Commissioner Magruder noted that this is the process used with the Lower Columbia River Water Shed and has served well. She is supportive of this proposed method.

Commissioner Tardif believes that if it is going to save the County money, Casey should move forward.

With no testimony coming before the Board, the hearing is closed for deliberations. After a brief discussion, Commissioner Magruder moved and Commissioner Tardif seconded to approve Resolution 31-2017, "In the Matter of Exempting the Contract to Construct a New Transit Facility from Competitive Bidding and Approving an Alternative Contract Method". The motion carried unanimously.

DELIBERATIONS: TRANSPORTATION SYSTEM PLAN:

This is the time set for Board deliberations, "In the Matter of Adoption of a Transportation System Plan and Related Amendments to the Zoning Ordinance, Subdivision Ordinance and Comprehensive Plan".

Robin McIntyre noted that the hearing on this matter was held May 3, 2017 where the Board took evidence and testimony. After the hearing closed, deliberations were carried over to today. The Board had asked staff to look into the requirements for the zoning for cyclist and pedestrian standards. Exactly what will the transportation rules require and

how that fits in with more rural areas of the county. Before the Board today is the supplemental staff report proposing some changes to the zoning code.

Glen Higgins, Planning Manager, addressed the concerns raised during the hearing in the supplemental staff report now before the Board, along with staff recommendations. He reviewed the staff report in detail at this time.

After lengthy discussion, Commissioner Magruder moved and Commissioner Tardif seconded to tentatively approve the Transportation System Plan and Related Amendments to the Zoning Ordinance, Subdivision Ordinance and Comprehensive Plan. The motion carried unanimously. Staff will prepare the final document for approval.

ORDINANCE NO. 2017 - 1: ADOPT TRANSPORTATION SYSTEM PLAN:

This is the time set for the Board to consider the adoption of Ordinance No. 2017-1, "In the Matter of Adoption of a Transportation System Plan and Related Amendments to the Zoning Ordinance, Subdivision Ordinance and Comprehensive Plan.

Sarah Hanson noted that this matter has been previously discussed in depth. To recap, in 2015 the Federal Office of Management and Budget issued a guidance for all federal grant recipients called "The Uniform Grant Guidance" (UGG)The guidance applies to the county for all federal grant dollars received. Since 2015, the county has been implementing the various UGG requirements including audit requirements etc. The UGG requires that the county update its procurement to implement the procurement requirements found in the guidance, no later than June 30th of this year. In addition, Community Development Block Grant requirements include a requirement that the county update its procurement rules to provide a preference for section 3 business concerns. Procurement rules adopted by this ordinance would apply to all procurement of goods and services as well to personal services when federal grant money is used to pay for the goods for services. Procurement rules govern issues including but not limited to the conflicts of interest of competition and also methods of procurement. The ordinance does include emergency clause so that the County is in compliance by the June 30 deadline. In addition, because the county is already required to follow the UGG procurement requirements, having the ordinance in effect does not actually change the process that we are currently following. But, will provide additional clarity for people that are trying to implement a federal grant. Because the ordinance includes an emergency clause, she will read the ordinance twice by title and adoption will need to be unanimous.

With no objection, Sarah gave the first and second reading of Ordinance No. 2017-1, by title only, noting again that the Ordinance includes an emergency clause. After discussion, Commissioner Tardif moved and Commissioner Magruder seconded to adopt Ordinance No. 2017-1, "In the Matter of Amending Local Public Contracting Rules and

Personal Contracting Rules Related to Federal Grant Compliance”. The motion carried unanimously.

CONSENT AGENDA:

- (A) Ratify the Select to Pay for the week of 5.29.17.
- (B) Ratify Hold Harmless Agreement with Greg Cutright, Tim Bergstrom, and Angela Ashlock and authorize the Chair to sign.
- (C) Ratify Hold Harmless Agreement with Patricia Gibbons and authorize the Chair to sign.
- (D) Ratify Hold Harmless Agreement with Michael R. Cutright and authorize the Chair to sign.
- (E) Ratify Hold Harmless Agreement with Kevin Jesse Atkinson and authorize the Chair to sign.
- (F) Ratify Hold Harmless Agreement with Shannon M. Briley and authorize the Chair to sign.
- (G) Ratify Hold Harmless Agreement with Darron E. Mushatt and authorize the Chair to sign.
- (H) Ratify Hold Harmless Agreement with Jeramiah W. Haverland and authorize the Chair to sign.
- (I) Ratify Hold Harmless Agreement with William Naeve and authorize the Chair to sign.
- (J) Ratify Hold Harmless Agreement with Tanesha Mille and authorize the Chair to sign.
- (K) Authorize the transfer of 1 FTE Facilities Services Technician from the General Services Department to the Sheriff's Office.

AGREEMENTS/CONTRACTS/AMENDMENTS:

- (L) Guaranteed Thirty-Six Month Price Agreement with ADP and authorize the Chair to sign.

- (M) Ratify Columbia County Parks Allocation Certification Agreement with the Oregon State Marine Board for Maintenance Assistance Program (dated June 14, 2016, and authorize Glen Crinklaw to sign.

The motion carried unanimously.

COMMISSIONER HEIMULLER COMMENTS:

Commissioner Heimuller will be attending the My Fair Lady tea at the Columbia River PUD office today.

He attended the NACo Western Regional conference last week in Sunriver. The week started out a little disappointing, however the rest of the week was very good and he walked away with some good information.

Last week, he participated in the ODOT Pubic Transit study kickoff. This is a study to consolidate transportation with Clatsop County to keep transit alive and funded. It will be several month long study to see how this would work if transit was to become regional.

He was able to share current events with some of the residents at Meadow Park care center. He was amazed at the depth of questions and understanding of those who attended.

He also attended a Community Action Team meeting last week. They continue to look for ways to fund all of their programs. CAT is moving forward with bringing 15-18 low income housing units to St. Helens. They are also looking to add funding for public showers and laundry facilities for the homeless.

COMMISSIONER MAGRUDER COMMENTS:

Commissioner Magruder also attended the NACo conference in Sunriver. The Public Lands portion was very educational. They also went on a tour to see a controlled burn and how they help with sustainable forestry. Two fires actually broke out when she was in Sunriver, which brought to light how important it is to manage our forests with controlled burns.

She had the opportunity to attend the annual Memorial Day breakfast in Clatskanie and was honored to speak at the ceremony. It was very moving and she is very appreciative of those who sacrifice themselves for our freedom.

Senator Merkley held a town hall in Columbia County on Sunday. The meeting was very well attended. Many topics were talked about, with healthcare being one of the most important. She also talked with Senator Merkley about rural school funding.

She is working with the Columbia County Economic Team, Clatsop County Commissioners and Clackamas County Commissioners on cross laminated timber production here in Columbia County.

COMMISSIONER TARDIF COMMENTS:

Commissioner Tardif also reported on the NACo conference in Sunriver. He met Commissioners from other counties and found that, we all have the same types of problems. It all comes back to funding. We need to figure out how to fund ourselves - it's time to start finding solutions.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 31st day of May, 2017.

NOTE: An audio CD of this meeting is available for purchase by the public or interested parties. A video of the meeting is also posted on our website at www.co.columbia.or.us

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Jan Greenhalgh,
Board Office Administrator

By: _____
Alex Tardif, Commissioner