

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

MINUTES

June 10, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order and led the flag salute.

**MINUTES:**

Commissioner Hyde moved and Commissioner Fisher seconded to approve the following minutes:

- April 29, 2015 Board meeting;
- April 29, 2015 Staff meeting;
- May 6, 2015 Board meeting;
- May 6, 2015 Staff meeting;
- May 13, 2015 Board meeting;
- May 13, 2015 Staff meeting;
- May 27, 2015 Board meeting;
- May 27, 2015 Staff meeting;
- June 3, 2015 Board meeting;
- June 3, 2015 Staff meeting.

The motion carried unanimously.

**VISITOR COMMENTS:**

None.

**CONSENT AGENDA:**

Commissioner Heimuller read the consent agenda in full. With no changes/additions, Commissioner Fisher moved and Commissioner Hyde seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for week of 6/8/15.

- (B) Order No. 29-2015, "In the Matter of Allowing Audio Amplification for the Wapato Valley Church Event at Big Eddy Park".
- (C) Emergency Management Performance Grant Application for FY 2015.

**AGREEMENTS/CONTRACTS/AMENDMENTS:**

- (D) Amendment #4 to the Oregon Department of Education Early Learning Division 2013-2015 Intergovernmental Agreement No. 9783, COL 1315 and authorize the Chair to sign.
- (E) Amendment #16 to the Oregon Health Authority 2013-2015 Agreement #142058 for the Financing of Public Health Services and authorize the Chair to sign.
- (F) Courthouse Art Project Release Agreement with Cecelia Nunn Haack.

The motion carried unanimously.

**AMBULANCE SERVICE AREA CONTRACT:**

Vincent Aarts, Emergency Management, was present to discuss the Ambulance Service Area (ASA) Contract. Over the past several weeks, he has taken over the process of preparing a franchise rule and working with John Knight on the ASA Ordinance. By way of some background, in the late 1980's, the State Legislature established ambulance service areas around the State, to be administered by the counties. Columbia County currently has 6 ASA's held by franchises. These franchisees contract with the County to provide ambulance services to specific areas. The County appoints an administrator to oversee quality assurance for ambulance service. Those contracts are for a 5 year term and they are up this year. All plan elements seem to be in place and the completed plan will be coming before the Board for approval once complete. Discussion was then held on the actual bidding process which is required if a franchisee is already in place. Vincent explained that the ASA Plan is overseen and monitored by an ASA Committee made of up various members, looking at response times and other quality assurance programs. Vincent plans for 7/1/15 as the release date for the RFP which will need to be returned to the Administrator by 9/1/15. Renewal has to be in place by December 31, 2015. He noted that all franchisees have met and exceeded the required threshold. No action is necessary at this time. The Board thanked Vincent for the status update.

### **COURTHOUSE ROOFING CONTRACT:**

Casey Garrett, Building Manager, presented the Board with the bid results for the Courthouse Roofing project. The lowest responsible bidder was Wojahn Roofing from Scappoose for a cost of \$178,552.00. He is here today requesting that the Board approve the Notice of Intent to Award the contract to Wojahn Roofing. The project should be completed by the end of July. After review, ***Commissioner Fisher moved and Commissioner Hyde to approve the Notice of Intent to Proceed with Wojahn Roofing of Scappoose for the Courthouse Roofing Project. The motion carried unanimously.***

While present, Casey gave an update on current facilities projects:

- The \$190,000 grant from the State for the elevator modernization project has been approved. A sound system and mobile track lifts for ADA purposes will be installed for the interim. There should be only 2 weeks that the elevator will be out of service.
- As for the new County Counsel space in the old Courthouse, he is just waiting for the plans to be printed out. Those have been reviewed with the Plans Examiner and the City Planner. It should be a smooth process and he estimates the project will be done by the end of the summer. It ends up being about a 900 sq.ft. of useable space.
- Verizon has come back with a draft proposal for the \$11,400 annual lease payment to the county for rooftop space to site a rooftop antenna. Historic issues along with some other details need to be worked out.
- Casey is still waiting on some estimates for the water main replacement project before making his final decision.
- Server room move to the 1<sup>st</sup> floor project should be completed by the end of fiscal year 2016, but really hoping for February, 2016. He might be taking a look at the County phone system as a part of that.
- He is looking at an RFP for new showers in the Jail. This project needs to be completed by 11/15 because of the anticipated increase in inmate population. He briefly commented on the new wall partitions in the booking room that will be made of bullet resistant acrylic.
- Casey has also been working a lot on facility services contracts, i.e. Aramark, PCMS HVAC system; management software for any cost savings to the County.

**PLANNING COMMISSION APPOINTMENT:**

***Commissioner Hyde moved and Commissioner Fisher seconded to appoint Claudia Frace to the full time position on the Planning Commission to replace Kim Bunnell who withdrew. The motion carried unanimously.***

**COMMISSIONER HEIMULLER COMMENTS:**

Commissioner Heimuller was in Salem on Monday for the AOC meetings. At the Natural Resources meeting, there was a very comprehensive presentation on the drought forecast for Oregon. There is not one area in Oregon that won't be touched by drought. We all need to do our part in conserving water. Copies of the report is available to the public.

Casey Mitchell, Property Manager for CAT, is overseeing a CAT program called "Self Help Housing". There are a lot of foreclosed homes out there throughout the county and CAT is looking into how they can get those houses for a low price, rehab them with sweat equity from a potential family and be cost effective. He has been working with USDA to get approval to spend those dollars on this project and has received an slight ok to try it with one house at this time. It seems to be working out very well and, in fact, Congresswoman Suzanne Bonamici and the USDA Director Vicki Walker will be meeting with Casey and himself to see first hand how this project can work. Hopefully, she can take this information back to the hill to encourage funding for the program.

He also spent some time at the Transportation Committee meeting in Salem on Monday. They are working on trying to get a transportation bill passed hopefully within the next 30 days.

**COMMISSIONER HYDE COMMENTS:**

Commissioner Hyde commented on the Federal Transportation bill. Both the State and Federal bills are very important for our county.

On Thursday he was in Roseburg for the O&C meeting. They continue to work on a federal fix for the SRS funding. He reported on the progress being made.

On Friday, he attended the Koffee Klatch.

On Monday, he was In Salem for the AOC legislative meetings. It's been a productive session this year.

**COMMISSIONER FISHER COMMENTS:**

Commissioner Fisher mentioned that Senator Wyden will be in Vernonia for a town hall meeting this Friday. It's a good opportunity for the public to speak with the Senator on any concerns.

Tonight, the Board will be holding budget hearings for 4H & Extension; the Columbia County Development Agency, the Meadowview Service District and Columbia County at 5:30 pm here at the Courthouse.

As a reminder, the kids are getting out of school for the summer and people need to be aware of more kids out and about. Please be careful.

While attending the AOC Public Safety meeting in Salem on Monday, he heard some interesting facts about Veterans. In terms of the total amount of veterans who are incarcerated, Oregon leads the nation in the percentage of vets in our Jails, followed by Nevada. The numbers are staggering and we need to look at how that can be reduced. There will be a town hall meeting in Clatskanie for veterans on 6/20/15, from 9:00 to 5:00 on how they can get the services they need.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 10<sup>th</sup> of June, 2015.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Henry Heimuller, Chair

By: \_\_\_\_\_  
Anthony Hyde, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh  
Board Office Administrator

By: \_\_\_\_\_  
Earl Fisher, Commissioner