

Columbia County 4-H and Extension Service District  
Budget Committee Meeting  
April 22<sup>nd</sup>, 2015  
Extension Meeting Room  
Extension Office  
505 N. Columbia River Highway  
St. Helens, Oregon

Budget Committee in attendance: Earl Fisher, Henry Heimuller, Tony Hyde, Kathy Syrstad, Margaret Magruder, and Steve Reed. Others: Chip Bubl and Jenny Rudolph

The budget committee convened at 12:15 p.m. Earl Fisher was elected by unanimous vote to chair the committee.

The message and attached revenue and expenses detail sheets were handed out. Bubl read the budget message and described the important elements of the budget and budget detail sheets and answered questions from the committee.

There was some discussion about the new Extension Region that now includes all coastal counties and Columbia County (6 total counties). This may impact our budget as far as how much we are contributing to the new regional administrator's travel costs.

Bubl noted that the sewer work still needs to be done and with the funds specified in the proposed budget, the Building fund should be at the right amount subject to periodic replenishment for current repairs and to cover inflation of repair costs over time

Henry asked about "operating contingency". Group suggested that this should be only 15% of the budget and that the rest could be set up into an "operating reserve". That would indicate that that money is set aside for a specific purpose. You can also specify some funds as "carryover" or "Reserved for Future Expenditures". Group agreed they would like to see it set up that way for next year. But, Chip is going to ask Jennifer at the county about setting up the "Reserved for Future Expenditures" operating line item for BOC final adoption for this budget.

Motion to approve budget as presented (including taxes for the District for FY 2014-15 at the permanent tax rate of .0571) for operating purposes by Tony. Seconded by Margaret. Passed unanimously.

Meeting adjourned at 1:10pm.

Respectfully submitted, Chip Bubl