

BEFORE THE BOARD OF COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

**STAFF MINUTES**

April 15, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde, and Commissioner Earl Fisher, along with Sarah Hanson, County Counsel, and Robin McIntyre, Assistant County Counsel.

Commissioner Heimuller called the meeting to order.

**PERSONNEL ISSUES – ROAD DEPARTMENT:**

Dave Hill, Public Works director, was present at the meeting to discuss the issue of personnel with the Board. Dave mentioned that he has looked at the long term funding issue for County Parks and in order for the current funds and timber revenue to fund parks through 2035, that either additional funds or a decrease in expenses will be necessary. The most significant expense for parks is personnel and therefore the greatest potential for savings in parks is to decrease personnel expense. No motion was made, however the Board consented to support Dave Hill's recommendation to cut personnel expense in parks in order to help sustain parks and the harvest at Carcus Creek through the year 2035.

**UPPER NEHALEM WATERSHED COUNCIL CULVERT PROJECT**

Tristan Wood and Dave Hill came before the Board to speak about the upcoming project working with Upper Nehalem Watershed Council on Apiary Road. Tristan discussed 3 conditions that need to be in the agreement with the board and about concerns we have come across the in past.

The following conditions should be added to the IGA:

1. UNWC will be approached to cover the overtime created by the Apiary Road Culvert Replacement MP 17.7. Tristan Wood overtime will be covered at a 1.5 times at his county billing rate for not over a maximum amount of \$8500. ?UNWC will be billed on a monthly basis for the overtime the ?UNWC project has created on the Road Department staff.
2. UNWC will follow a strict schedule and meet the timeline or project will be delayed. Tristan will develop schedule to add to IGA.
3. Columbia County will be advanced the costs of the project to be held for payment of the contractor. 110% of the engineer estimate will be paid to the County minus

any products already procured or in procurement process already. Columbia County will be the payment authority of the project. Remaining funds after close of the project will then be returned to UNWC.

Also discussed was the ODFW application for funding. ***Commissioner Heimuller moved and Commissioner Hyde seconded to approve these changes. The motion carried unanimously.***

***Commissioner Fisher moved and Commissioner Hyde seconded to authorize Tristan Wood to sign the ODFW Cost Share Grant Application as "water user" on behalf of Columbia County. The motion carried unanimously.***

**MARIJUANA MORATORIUM:**

Todd Dugdale, Robin McIntyre and Glen Higgins were present to answer questions from the Commissioners about issues raised through testimony at the public hearing. No decisions were made.

**CCDA ADMINISTRATOR:**

The Board conducted the interview of Chuck Daughtry for the CCDA administrator position. They discussed of his proposal in depth. No decisions were made.

**CONNECT V PROGRAM NO. 30620**

Janet Wright discussed the Notice of Award from the Connect V Program for the Rainier Transit Center development and briefly went over the plans for the development.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 15<sup>th</sup> day of April, 2015.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Henry Heimuller, Chair

By: \_\_\_\_\_  
Anthony Hyde, Commissioner

By: \_\_\_\_\_  
Cynthia Zemaitis  
Acting Board Office Administrator

By: \_\_\_\_\_  
Earl Fisher, Commissioner