

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

May 11, 2016

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde and Commissioner Henry Heimuller. Commissioner Earl Fisher was not present.

Commissioner Hyde called the meeting to order.

**ORDINANCE 1-2016 - AMEND AMBULANCE SERVICE ORDINANCE:**

Sarah Hanson and Robin McIntyre addressed the amendments to the Ambulance Service Ordinance. Dave Crawford, Mist-Birkenfeld Fire Chief was also present. Robin explained that the proposed ordinance amends the County's existing Ambulance Ordinance to bring it into compliance with current statutes and regulations. The amendments also incorporate a previously adopted Board Order that interprets provisions of the ordinance. There was consensus by the Board to have this Ordinance added to the next Board agenda for the first reading.

**MOU WITH CLATSOP COUNTY FOR AMBULANCE SERVICES:**

While present, Robin explained that Clatsop County, the Mist-Birkenfeld Rural Fire Protection District and the Clatskanie Rural Fire Protection District have asked to have Columbia County provide ambulance services to two areas of Clatsop County. These areas are currently served by the aforementioned fire districts, which are based in Columbia County. Currently, those fire districts have to follow a different set of standards for each county. Having Columbia County cover those areas in its Ambulance Service Area Plan will increase administrative efficiency and improve response times. A draft Memorandum of Understanding and Board Order has been prepared to implement this change. Chief Crawford of Mist-Birkenfeld RFPD was in attendance at the staff meeting and expressed his support for the MOU. The Board also expressed support and directed Robin to place the Order and MOU on an upcoming consent agenda.

***Commissioner Heimuller moved and Commissioner Hyde seconded to form an "ad hoc" committee to review the Ambulance Service Ordinance. The motion carried unanimously.***

**UPDATE ON MTR WESTERN TRANSIT OPERATIONS CONTRACT:**

Janet Wright and Michael Ray met with the Board to discuss the progress concerning negotiations with MTR Western coming onboard to take over transit operations, i.e., bus driving, dispatch and maintenance. Janet noted that MTR Western appears to be eager to sign the contract and get underway by 7/1/16. Michael informed the Board that a CC Rider bus driver was speaking with an MTR driver and it appears that MTR has already announced (prematurely) to their employees that they will be taking over services from First Transit.

### **BIDS RECEIVED FOR VEHICLE PURCHASE:**

While present, Michael discussed the process of vehicle purchase, stating that all paperwork is in order and a vendor has been chosen. Creative Bus Sales, out of Canby, will be awarded the contract to provide a Category C (28-30 passenger) bus. Janet is nearly finished up with the quote request for a 14-16 passenger bus. There will be money left over and Michael is working with ODOT to amend the contract allowing us to purchase an additional minivan with the remaining funds. This would increase CC Rider vehicles by three. They have also just been awarded a grant for the purchase of another Cat C bus and another minivan in the 2016 grant cycle.

### **EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - Bargaining:**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, ***Commissioner Heimuller moved and Commissioner Hyde seconded to approve the Grievance Settlement and Release of Claims Agreement and authorize Justin Hecht to sign. The motion carried unanimously.***

### **PROPOSAL FOR COURTHOUSE TO BE SMOKE FREE CAMPUS:**

Sherrie Ford and Ashley Baggett, Public Health, came before the Board to discuss a proposal to make the County Courthouse a smoke free campus, as part of the "Year of Wellness".

Sherrie Ford provided clarification on the Public Health Administrators Report provided in June 2015. The intent of the Tobacco Prevention work is to find out whether there is interest among county employees in adopting a policy for a tobacco free property on any county property.

Ashley Baggett, Tobacco Prevention Coordinator for Public Health provided the Board with a packet of information that included the following: Oregon County & Tribal Tobacco Free Policy Map: 8 Counties - Comprehensive TF Policy, 12 Counties - Tobacco free, some county property including Public/Tribal health, 7 Counties - Exceed minimum standards required by OR indoor Clean Air Act, copy of the Letter to: Tax/Appellate Courts Staff and Judges, All OSCA, Tax Court, and Appellate Court Employees. It references Governor Kitzhaber's Executive Order designating all state buildings, surrounding grounds, and other state properties tobacco free and Columbia County's Tobacco Fact Sheet 2014.

Ashley provided some feedback to the Board regarding their concerns with enforcement. Signage accounts for 70% of enforcement. Smoke-free policies reduce the prevalence of tobacco use and increase the number of tobacco users who quit, as well as reducing the initiation of tobacco use among young people.

As a result of the discussion, County Commissioners agreed to the following: Ashley will work with the County's Human Resources Director to conduct an employee survey, follow up with the Judges, and conduct an informal survey with neighboring businesses to determine feasibility.

**INSURANCE REQUEST FOR MONSTER TRUCK:**

This item was pulled from the agenda.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 11<sup>th</sup> day of May, 2016.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Anthony Hyde, Chair

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

By: Not Present  
Earl Fisher, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh  
Board Office Administrator