

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

March 15, 2017

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif.

Commissioner Heimuller called the meeting to order.

REQUEST TO FILL LEGAL SECRETARY POSITION IN COUNSEL OFFICE:

Sarah Hanson, County Counsel, came before the Board to request authorization to fill the vacant legal secretary position in County Counsel's Office. After a brief discussion, Commissioner Magruder moved and Commissioner Tardif seconded to authorize Counsel to fill the vacancy. The motion passed unanimously.

SPECIAL EVENT INSURANCE COVERAGE:

Ron Cutter, Brown & Brown NW Insurance, attended the meeting by conference call to discuss insurance coverage for special events in Columbia County. Issues and concerns were addressed however, after discussion, no action was taken at this time.

DLCD TRAINING SESSION:

Patrick Wingard, Northwest District Representative for the Department of Land Conservation and Development(DLCD) showed the Board Chapters 3 and 4 of a multi-chapter video presentation which provided an overview of the Oregon State Land Use regulatory system. Chapter 3 addressed implementing measures and land development in practice including a summary of the role of Comprehensive Plans, Zoning Ordinances, Subdivision and Partitioning Ordinances, development codes and other regulations in the State and local land use planning system. Chapter 4 addressed the land use decision making process in Oregon including the types of review processes such as legislative, quasi-judicial, and ministerial and the steps to be followed for each type. Patrick and County staff answered Board questions about the content of the presentation. The Board indicated an interest in having Staff arrange further training by DLCD on State land use laws on topics of interest to the County in approximately six weeks.

BUDGET REVIEW & DISCUSSION:

Jennifer Cuellar, Finance Director, met with the Board to review the FY 2017-2018 budget. The Board prioritized general fund budget gap-closing activity. The Finance Director will take the guidance and balance the budget. The Finance Director will give the Board 2 - 3 scenarios of final budget balancing paths that the Board will review on Monday 3/20 and return their preferences for which scenario best meets their priorities for emphasis of county general fund dollars. The preferred scenario will make up the FY17 Proposed Budget that goes to the Budget Committee and will be sent to Elected Officials and Department Heads to give final input for the budget book. Other

discussion topics included the need for budgeting by goals and objective, different presentations going forward of budget gap closing options, more effective communication methodology for new budget requests. In addition, the unusual winter weather and impacts on county roads were discussed and the Board will make hard choices to free up resources this year to support road activities. No action was taken at this time.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 15th day of March, 2017.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Henry Heimuller, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Alex Tardif, Commissioner