

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

June 17, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Earl Fisher. Commissioner Anthony Hyde was not present.

Commissioner Heimuller called the meeting to order.

**NEW JAIL MANAGEMENT SYSTEM:**

Captain Weaver and Lieutenants McDowall and Pixley met with the Board, along with Jean Ripa and Sarah Hanson. Lt. McDowall gave a brief description of the formal procurement process which they had undergone to replace the current Jail Management System. Jean Ripa noted that the current system was inadequate in many ways and written in such outdated programming language that it was not feasible going forward. After discussion about the proposed system, ***Commissioner Fisher moved and Commissioner Heimuller seconded to approve Lt. McDowall issuing the Notice to Intent to Award the Contract to ATIMs. The motion passed unanimously.***

**EXECUTIVE SESSION UNDER ORS 192.660(2)(d):**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, ***Commissioner Fisher moved and Commissioner Heimuller seconded to deny the Step 3 grievance of Mike Feakin. The motion passed unanimously.***

**PICNIC UPDATE:**

Jean Ripa talked to the Commissioners about the 2016 County Employee Picnic and discussed options for including the State Courts workers under certain circumstances. The Commissioners were in agreement and gave Jean consensus to move forward.

**EMERGENCY MANAGEMENT DIRECTOR RECRUITMENT UPDATE:**

While present, Jean updated the Commissioners on the Emergency Management Director hiring process. After discussion, there was Board consensus to allow Skype interviews for candidates who are not located in the State but that they would require an in person visit before any final job offer.

**ORDER 22-2015 - CANCELLATION OF CERTAIN PROPERTY TAXES:**

Mary Ann Guess, Tax Department, reviewed Order 22-2015 for discussion. After review, ***Commissioner Fisher moved and Commissioner Heimuller seconded to approve Order No. 22-2015, "In the Matter of the Cancellation of Uncollectible Personal Property Taxes". The motion carried unanimously.***

### **YOAKUM SOUND AND LIGHT INSURANCE:**

MaryAnn Guess was present to discuss the Yoakum Sound and Lighting insurance coverage. After discussion, it was suggested that Mary Ann go back to them and ask for an increase in coverage. No action was taken at this time.

### **MONSTER TRUCK INSURANCE COVERAGE:**

While present, Mary Ann also discussed the Monster Truck event their having adequate insurance coverage. It was noted that auto insurance is not the same as general liability. Again, it was suggested she go back to them and ask for the necessary insurance coverage. No action was taken at this time.

### **PUBLIC HEALTH UPDATE:**

Sherrie Ford, Public Health Administrator, was present to give the Board an update on Public Health Services as follows:

- ▶ Dual-Board "Assembly":  
Sherrie discussed the need to have a combined meeting between Public Health Foundation of Columbia County (PHFCC) and the Board of Commissioners. She will work with Jan Greenhalgh to coordinate those dates/times.
- ▶ The Administrator's Employee evaluation is due in July. The PHFCC Board has established an evaluation committee and they will reach out to this Board for input.
- ▶ Financial information:
  - **Cash Flow:** Cash flow is very tight this time of year. We are looking for other strategies to resolve the issue. One is to ask for "advances" from grants that operate on a reimbursement basis. One state grant has agreed to do this.
  - **2015-16 Budget:** The current budget draft has a projected net loss of \$45,000. The following strategies are being pursued:
    1. Request reduced rent from Vernonia Health Center Board;
    2. Plan to apply for another year of Oregon Health Authority Application Assistance funds when RFP is released July 1;
    3. Get two clinics (Rainier and Vernonia Health Center) certified as Patient Centered Primary Care Homes so they are eligible for CCO Metrics payments and alternative payment methods in the new fiscal year;
    4. Reduce mileage reimbursement (projected at \$20,000 for the year) by purchasing another vehicle and paying for it over 2-3 years or negotiating a corporate contract with Enterprise. We currently have one vehicle that is used daily, and annual gas costs are about \$2500. The Board provided ideas for analyzing cost effective way to address this.

- ▶ State Contract Amendments:  
County counsel reviews every state contract amendment. This biennium, there were 15 amendments, primarily minor funding changes. Sherrie asked if it would be appropriate for her to approve the amendments, as opposed to them going through the county. After some discussion, there was Board consensus to continue the current process of having County Counsel review amendments before approved.
  
- ▶ Medicaid:  
Medicaid Administrative Claim funds are available for Public Health Departments who provide indirect services to the Medicaid population. After polling staff, much of the work we do qualifies as reimbursable for Medicaid Administrative Claims. To implement this reimbursement process, the state and county must have a contract. Sherrie provided a sample for review. It is a match program, in which Public Health would perform a quarterly audit, calculate the total billable amount and provide to the county. The county would prepare a check for 50%, and an invoice for 100%. The invoice and check would be sent to the state, and the state would send back a check for 100%. In small counties, this program nets approximately \$40,000 per year. The Board agreed to move forward with this process. Sherrie will connect with OHA to get a contract started.
  
- ▶ Program Updates:
  1. Tobacco Prevention and Education Program: Sherrie supplied a link to the data that shows tobacco use decreases when prices increase. It also includes information about the savings in health care costs and guidance for increasing tobacco excise taxes. She also provided a link to the summary of findings showing that Smoke-free policies reduce the prevalence of tobacco use and increase the number of tobacco users who quit, as well as reducing the initiation of tobacco use among young people;
  2. City of St. Helens is pursuing a smoke-free policy;
  3. City of Vernonia is interested in implementing a smoke-free policy.
  4. Clatsop County passed a tobacco and smoke-free parks policy and provided a link to the news article;
  5. E-cigarettes and all inhalants will now be included in the Indoor Clean Air Act and enforced by Public Health, starting January 1, 2016 under HB 2546. The new law also restricts minors from buying e-cigarettes;
  6. TPEP Coordinator will start working on a draft smoke-free property for the County Courthouse in July, as discussed in her last report to the Board;
  7. School-Based Health Centers in St. Helens and Vernonia are closing for the summer and will resume services in August. The Rainier clinic is now open year-round to the community as a primary care home.

The Board thanked Sherrie for her very comprehensive report.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 17<sup>th</sup> day of June, 2015.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Henry Heimuller, Chair

By \_\_\_\_\_  
Anthony Hyde, Commissioner

By: \_\_\_\_\_  
Earl Fisher, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh  
Board Office Administrator